

**Human Resources Division
Personnel Research and Assessment**

Contact Information for Certificated Employees Regarding Retirement Information

The following table gives employees resources for questions regarding retirement matters. Most information can also be found in the Human Resources Division website at www.teachinla.com/retirement/.

<u>QUESTIONS REGARDING:</u>	<u>DIVISION/UNIT</u>	<u>CONTACT NUMBERS</u>
<ul style="list-style-type: none"> ▪ Eligibility for Lifetime Health Benefits 	Office of Risk Management and Insurance Services-Benefits Administration	(213) 241-4262
<ul style="list-style-type: none"> ▪ Disability Retirement Benefits 	Office of Risk Management and Insurance Services-Benefits Administration	(213) 241 2569
<ul style="list-style-type: none"> ▪ Years of Service Credit 	Certificated Payroll Retirement Accounting	(213) 241-3197
<ul style="list-style-type: none"> ▪ Express refund (unused illness balance) ▪ Pre-Retirement Deductions (incorrect percentage deducted) 	Certificated Payroll Retirement Accounting	(213) 241-3197
<ul style="list-style-type: none"> ▪ Up to 10% Retirement Bonus Payment 	Certificated Payroll Retirement Accounting	Fax inquiries to the Customer Service Center (866) 761-7413 or call (213) 241-6670
<ul style="list-style-type: none"> ▪ Retirement packets for certificated administrators 	Administrative Assignments Unit www.teachinla.com/admin_vacancies/	(213) 241-6365
<ul style="list-style-type: none"> ▪ Retirement packets for certificated employees 	Certificated Placement and Assignments www.teachinla.com/placement/	(213) 241-5100
<ul style="list-style-type: none"> ▪ Retirement packets for classified employees 	Classified Personnel Commission www.lausd.k12.ca.us/lausd/offices/personnel/class/	(213) 241 7800

<u>QUESTIONS REGARDING:</u>	<u>DIVISION/UNIT</u>	<u>CONTACT NUMBERS</u>
<ul style="list-style-type: none"> ▪ Pre-retirement workshop schedule Available online at: www.teachinla.com/retirement/ ▪ Counseling session locations Available online at: www.teachinla.com/retirement/ 	Certificated Employment Operations	<p style="text-align: center;">Maria Voigt (213) 241-6365 maria.voigt@lausd.net</p>
<ul style="list-style-type: none"> ▪ Post-retirement employment (certificated teachers) 	Certificated Recruitment and Selection www.teachinla.com/pre_online_application.html	<p style="text-align: center;">(213) 241-5300</p>
<ul style="list-style-type: none"> ▪ Post-retirement employment (certificated administrators) 	Administrative Selection Unit	<p style="text-align: center;">Roz Jones (213) 241-6886 rosalind.jones@lausd.net</p>
<ul style="list-style-type: none"> ▪ STRS Counselors ▪ Retirement counseling ▪ Retirement planning ▪ Schedule appointments with counselor ▪ STRS general information ▪ Retirements due to medical emergencies and disability needs ▪ *New service- Forms Acceptance Drop-off Service. Drop off your CalSTRS applications and forms. Documents will be date stamped and sent overnight to CalSTRS headquarters for processing 	Los Angeles County Office of Education 9300 East Imperial Hwy., Room 150 Downey, CA 90242 *Hours of operation for drop-off of applications and forms is Monday-Friday from 8 a.m.-4:30 p.m.	<p style="text-align: center;">(562) 922-6838 or (562) 922-6414</p>
<ul style="list-style-type: none"> ▪ General retirement information ▪ Purchase additional service credit ▪ Member Handbooks and publications ▪ Access to annual statement (online) ▪ Retirement Benefit Calculator (online) 	California State Teacher's Retirement System CalSTRS	<p style="text-align: center;">(800) 228-5453 or via email at www.calstrs.com</p>