

MEMBERS OF THE BOARD

MONICA GARCIA, PRESIDENT
TAMAR GALATZAN
BENNETT KAYSER
MARGUERITE POINDEXTER LAMOTTE
NURY MARTINEZ
RICHARD A. VLADOVIC
STEVEN ZIMMER



LOS ANGELES UNIFIED SCHOOL DISTRICT

Human Resources Division
Early Childhood Education and Career Ladder
333 South Beaudry Avenue, 15th Floor
Los Angeles, California 90017
Telephone: (213) 241-2404
Fax: (213) 241-2479

JOHN E. DEASY, Ph.D.
SUPERINTENDENT OF SCHOOLS

VIVIAN K. EKCHIAN
CHIEF HUMAN RESOURCES OFFICER

STEVEN D. BRANDICK
DIRECTOR

October 4, 2011

Dear Career Ladder Scholarship Participant:

The Career Ladder Office is pleased to continue your Career Ladder Scholarship for the 2011-2012 academic year. As a reminder, the goals of the scholarship program are to:

- 1) Reimburse you for your educational expenses; and
- 2) Assist you in the development of skills and competencies necessary to serve as a LAUSD teacher.

The annual scholarship award for community college students is \$1,250, and \$3,000 to four year college/university students. This scholarship is paid in two equal installments every October and July. **To receive the October 2011 scholarship payment, submit the following three documents together by December 23, 2011:**

- **October 2011 Career Ladder Scholarship Request** form (enclosed);
- **Career Ladder Advisement** form with your advisor's signature (enclosed); and
- **Verification of College/University Enrollment for Summer or Fall 2011** (i.e. a copy of your current course registration form or unofficial Fall 2011 transcript listing classes).

Remember scholarship recipients are expected to

- *Maintain a minimum 3.00 cumulative GPA;*
- *Complete the equivalent to 18 semester units between July 1, 2011 and June 30, 2012;*
- *Finish Career Ladder Performance Assessments 1-4 in relation to your academic level.*

Note: The number of scholarships available may be reduced and paid on a first-received of those complete and eligible, first-paid basis until all funds are distributed. To ensure timely processing of payment, be sure to submit any required Performance Assessments.

If you have questions or require further clarification, please call Career Ladder Specialist Gwenda Cuesta at (213) 241-4571.

Sincerely,

Steve Brandick
Director