

**Now that you've submitted your Career Ladder Membership Application, what's next?**

- 1) A Career Ladder staff member will call to welcome you within one week. If you have not heard from us, and have questions, please call us.
- 2) Complete Performance Assessment #1 and submit it to the Career Ladder Office. **Please note:** PAs are cumulative and must be completed one by one, in order from 1 to 4. You **must** wait until one is approved to send another one in, to assure the correct format.
- 3) Explore your financial assistance options (Career Ladder Scholarship **OR** Tuition Reimbursement). You may choose to apply for either one, but not both.
- 4) Submit paperwork for either Career Ladder Scholarship **OR** Tuition Reimbursement.
- 5) Give us a call if you have any further questions (213) 241-4571.