

**LOS ANGELES UNIFIED SCHOOL DISTRICT
Human Resources**

**APPLICANT ROSTER
Certificated Management Position Opening**

School/Office:

SBM LEARN CHARTER OFFICE

Position Title:

Filing Deadline:

INSTRUCTIONS:

Please type the name and employee number in the space provided of each candidate who applied for the above referenced position. Return the form to Human Resources, Administrative Selection Unit, Beaudry Site, 14th Floor. Following a check by the Human Resources that candidates meet minimum requirements, information regarding applicant eligibility will be forwarded to the school.

NOTE: Only those candidates who meet eligibility requirements may be interviewed.

Employee Number	Applicant Name	Current Position	Office/School Location	FOR OFFICE USE ONLY																
				Status	3.3	M.P.	Dg.	Bil	Cred	Supp Cred	Seniority Date	Experience		Elig. List						
												Tchg	Adm							

7/00 #Out-of-District – Applicants also must submit official documentation on letterhead stationery verifying minimum experience requirements, copies of transcripts or Master's degree, and the appropriate CA credential(s). Additionally, candidates must submit references from immediate supervisors for the past 5 years. Human Resources will verify the successful job performance of such applicants prior to employment approval.
 *Notify our office (213/241-6886) ASAP if this candidate is a finalist to be interviewed, so we can verify the successful job performance prior to employment approval – Has 1 year to complete these/this requirements.

PLEASE NOTIFY IMMEDIATELY BY TELEPHONE THOSE CANDIDATES THAT DO NOT MEET THE MINIMUM ELIGIBILITY REQUIREMENTS.

Pending Dept. L - July 28, 2009



