



Los Angeles Unified School District

Today's Learners, Tomorrow's Leaders

WASHINGTON PREPARATORY HIGH SCHOOL

INSTRUCTIONAL SPECIALIST

The Los Angeles Unified School District seeks an outstanding Instructional Specialist to lead the students, staff, and community of Washington Preparatory High School towards improved academic success.

Washington Prep High School is a single-track traditional calendar school serving approximately 2,400 students in grades 9 through 12. The ethnicity of the student population is reflective of Southern California's diversity. Washington Prep is a Title I school. The school is located at 10660 South Denker Avenue, Los Angeles, CA 90047.

The Ideal Candidate. Under the direction of the principal, the instructional specialist, will serve as a resource to Washington Preparatory High School with duties that include: supporting the on-going development, roll-out, and instructional management of the school's Professional Development Plan; coordinate outside Professional Development opportunities for faculty; coordinate staff development and implementation of curricular programs in English, Math, and ESL classes; implement successful pedagogical strategies to improve student achievement for English Language and Standard English Learners; work directly in the classroom to mentor and coach teachers; assist new teachers; assist faculty staffing; coordinate the BTSA program on campus; develop and implement articulation plan for all grades; temporarily perform any duties as directed in periods of critical personnel shortage or emergency situations.

Salary: 40G, Temporary Position (0508) – B Basis (\$77,259 - \$96,223) 221 paid days

Required Experience:

- Five years of successful full-time public school certificated service
- Three years experience as a teacher in a K-12 public school program
- Two years experience at a middle or high school, grades 6-12

Minimum Requirements include: *(All minimum requirements must be met on or before the filing deadline. It is the responsibility of the applicant to ensure that documentation of minimum requirements is on file with the Human Resources Administrative Selection and Assignments Unit. For information on submitting your documentation, please call (213) 241-6886.)*

- California Administrative Services Credential
- Master's degree
- Multicultural coursework*
- District Master Plan requirements*

***Out-of-District candidates have one year to complete this requirement**

Check the District website for more detailed requirements for this position and employment updates at http://certificated.lausd.k12.ca.us/admin_vacancies

All applicants must submit a letter of interest, a resume with professional and academic preparation (include employee number), and a letter of recommendation from the current administrator.

Submit materials to:

Juan A. Flecha, Director, High School Services
Local District 8
1208 Magnolia Avenue
Gardena, CA 90247
(310) 354-3400

DEADLINE DATE: NOVEMBER 20, 2009

FAXED COPIES WILL NOT BE ACCEPTED

The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotions.