



LOS ANGELES UNIFIED SCHOOL DISTRICT

Today's Learners, Tomorrow's Leaders

DIRECTOR SCHOOL MENTAL HEALTH SERVICES

DUTIES AND RESPONSIBILITIES:

- Direct, develop, organize, implement, and monitor mental health programs and services District-wide.
- Provide administrative leadership and oversight for District School Mental Health administrators, certificated, and classified staff.
- Implement, coordinate, and maintain the Medi-Cal Reimbursement Program via the LAC-DMH contract.
- Coordinate the implementation of the Mental Health Services Act.
- Prepare and administer local, state, federal, and private grants relating to school mental health service
- Oversee mental health service delivery offered by community-based service providers.
- Oversee the review, interpretation, and preparation of reports related to District policies and procedures associated with mental health services, including local, state, and federal mandates, compliances, policies and procedures.
- Oversee the coordination and monitoring of staff development and in-service activities for the 300 plus employees in the Mental Health Unit.
- Oversee that all DMH mandated Quality Improvement Committee (QIC) guidelines are routinely implemented by administrators, including internal clinical and financial audits related to LAUSD and LA County Department of Mental Health (LAC-DMH) contract.
- Oversee the development and implementation of services tracking system that complies with Welligent documentation and billing requirements.
- Direct the implementation of evidence-based mental health practices using outcome measures to assess effectiveness of these practices.
- Provide administrative leadership to SMH and District personnel pertaining to mental health services relating to crisis intervention and threat assessment related to critical events, incidents of school violence, disasters or terrorism related emergencies.
- Coordinate and implement accountability reports relating to academic outcome measures.
- Oversee fiscal mandates/reports for District, LAC-DMH Provider Contract, state, federal, and private grants.
- Manage LAUSD human resources and budget/payroll policies and procedures.
- Evaluate and supervise the performance of subordinate middle management personnel.

SALARY: 45G, Temporary Adviser (0515) – A Basis (\$104,190 - \$129,934) 261 Paid Days

REQUIRED QUALIFICATIONS:

(All minimum requirements must be met on or before the filing deadline. It is the responsibility of the applicant to ensure that documentation of minimum requirements is on file with the Human Resources Administrative Selection and Assignments Unit. For information on submitting your documentation, please call (213) 241-6886.)

- At least eight years of successful full-time public school service in a certificated position, no fewer than two years of which must have been in a management position, and no fewer than two years of which must have been as a psychiatric social worker in a mental health program or in a child guidance clinic
- Valid California Administrative Services Credential
- An earned Master's Degree in Social Work (MSW) from an accredited institution, and L.C.S.W. via the California Board of Behavioral Sciences (BBS)
- Completion of Multicultural and Master Plan requirements*

**Out-of-District applicants have one year to complete this requirement*

DESIRED QUALIFICATIONS:

- Minimum of four years in a certificated leadership position in School Mental Health Services
- Minimum of three years direct experience as a provider or supervisor of clinicians providing services via the Rehabilitation/LEA Option Medi-Cal Programs
- Experience working with public and private agencies and organizations in developing mental health programs and systems
- Knowledge and experience in developing and implementing evidence based practices
- Experience coordinating school and community based mental health services
- Knowledge of LAC-DMH service delivery system and provider contract guidelines/policies
- Crisis Intervention and Threat Assessment training and experience

DEADLINE: NOVEMBER 30, 2009 - NO LATER THAN 4:30 P.M.

FAXED MATERIALS WILL NOT BE ACCEPTED

Application Procedure:

Applicants must submit their resume, a one-page letter of intent (include employee number), and two letters of recommendation, one of which must be from the current supervisor.

Submit materials to:

Rene Gonzalez, Assistant Superintendent
Student Health and Human Services
333 Baudry Avenue 29th Floor, Los Angeles, CA 90017
(213) 241-3840

The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotion.